



Self-Declaration Form for Consumer Security Deposits on Bulk-Metered Residential Condominium Corporations

Bulk-metered residential condominiums may qualify for residential customer treatment of their security deposit if they meet certain criteria.

In order to qualify, the property of the customer must be a property as defined in the *Condominium Act, 1998* and also be a *residential* condominium corporation.

For these security deposit rules to apply, qualifying electricity consumers must provide a signed declaration attesting to their legal status as a residential condominium corporation.

If you have more than one qualified account, you must complete a separate form for each account.

Account Number:

Customer Name (as it appears on your bill)

Service Address:

Certification

The information provided on this form and any additional attachments must be provided by an individual having the authority to certify the accuracy of that information. This individual should be either the current President or Treasurer of the applicable condominium corporation.

I certify the above information to be true, correct and complete. Any penalty or action resulting from false declaration shall be borne by the customer.

Condominium Corporation's Name:

Name, Phone Number and Title of Authorized Signatory:

Signature:

Date:

All information submitted in this process will be used by Alectra Utilities (formerly Guelph Hydro) in support of our obligations under the Electricity Act, 1998, and the Ontario Energy Board Act, 1998, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and the utility license. Alectra Utilities will use the information collected on this form for billing and auditing purposes.

This information will be retained by Alectra Utilities and may be subject to review by the Minister of Finance pursuant to the Ontario Energy Board Act, 1998. If you have any questions about this collection, or the ways in which your personal information may be used by Alectra Utilities, please consult our [Privacy Policy](#). If you have any questions regarding this process, please call our Customer Service Department at 519-822-3010.

Alectra Utilities is firmly committed to providing accessible, quality service to all customers and visitors. It is our goal to ensure that all members of the public receive the same level and quality of service, regardless of any barriers there may be. If you require this form in an alternate format, please contact our Customer Service Department by telephone at 519-822-3010, by email at cservice@guelphhydro.com, or visit our [website](#) and use our online chat function.

Please return this completed form to:

**By Mail: Alectra Utilities
 395 Southgate Drive,
 Guelph, ON N1G 4Y1
 Attention: Customer Service**

By Fax: 519-822-0960

By Email: cservice@guelphhydro.com